I. DEMONSTRATES AND MAINTAINS MASTERY OF APPROPRIATE TRAINING CONTENT.

*Indicated when trainer:*

a. gives accurate, current information consistent with sound theories and principles of child development, developmentally appropriate practice, quality standards, and licensing regulations;
b. facilitates a connection between the content information and its application to participants’ situations;
c. refers questions and concerns beyond his/her scope of expertise to appropriate persons or agencies;
d. Takes advantage of opportunities to expand knowledge base, remain current, increase self-competence, and grow professionally.

II. DEMONSTRATES THE ABILITY TO DESIGN TRAINING FORMATS THAT ARE RELEVANT AND MEANINGFUL.

*Indicated when trainer:*

a. identifies specific learning objectives and benefits for participants based on perceived need, values and goals of the targeted audience;
b. plans a sequence of various activities which support learning objectives and provide practitioners an opportunity to be actively involved in the learning process;
c. uses sound practices of adult learning, which encourage participants to seek and use knowledge.

III. DEMONSTRATES SKILLS NECESSARY FOR PRESENTING EFFECTIVE TRAINING EXPERIENCES.

*Indicated when trainer:*

a. facilitates activities so that participants understand the instructions, purpose, and key teaching points;
b. provides positive reinforcement and motivation which contributes to the positive self-image of the participant;
c. uses instructional methods and media effectively;
d. is able to communicate effectively using both verbal/non-verbal and expressive/receptive communication skills;
e. models mutual respect and acceptance of individual differences within the group.

IV. DEMONSTRATES THE ABILITY TO MANAGE A WELL-RUN, PURPOSEFUL TRAINING EVENT.

*Indicated when trainer:*

a. arranges for a safe, comfortable environment that supports learning;
b. is clear and specific when describing training topics for potential participants;
c. maintains accurate records;
d. anticipates and responds appropriately to unexpected situations and disruptions;
e. maintains a strong commitment to recognize diversity among practitioners, children and families, and settings;
f. utilizes feedback from participants, colleagues, program directors, and self-evaluation to assess and strengthen training.

Arkansas Early Childhood Professional Development Registry