Responsibilities of a Verified Trainer

- Attend a Traveling Arkansas’ Professional Pathways Trainer Orientation I session within 6 months of the initial verification date. (Trainers are only required to attend this course one time).

- Submit a TAPP Registry Training Registration form 30 days prior to any training event you wish to have announced on the TAPP Registry’s Web Site. If no advance publicity is desired, the Training Registration Form may be submitted up to 30 days following the event.

- Submit TAPP approved attendance and evaluation forms within 30 days of the conclusion of the registered training event. These will be used to record the attendance of the practitioners who attended the session.

- Receive 15 hours of registered professional development annually; of these 15 hours, 5 must address TAPP Trainer Competencies. Trainer Orientation I and II will be offered annually by the Registry office and will count towards the Trainer Competency requirement. (The clock hours of professional development you receive that is not listed on the TAPP Training Transcript must be submitted to the Registry office.)

- Maintain an above average rating of 4 on at least 75% of evaluations.

- Provisional, Basic, Intermediate, and Advanced trainers must submit a renewal application every 3 years. Specialized trainers must submit a renewal application every year.

- Adhere to the NAEYC Code of Ethics and TAPP Statement of Ethical and Professional Obligations For Verified Trainers.